



Myrtleford Bush Market 2018

Friday 5th January 2018 9.00a.m-2.30p.m

Presented by the Myrtleford Chamber of Commerce & Industry

Love the Life...love the Bushmarket

MARKET REGISTRATION FORM - Tax Invoice

YOUR CONTACT DETAILS:		
Trading Name/Company Name:		
Individual Name:		
Address:		
Phone Bus:	AH:	Mobile:
Fax:	Email:	
MARKET SITE SPECIFICATIONS AND REGISTRATION CONDITIONS:		
Size of each Site: 5 metre frontage x carpark depth (bookings must be made in 5m, 10m, 15m lots etc.)		
A copy of your public liability policy must accompany this registration form.		
Any vendors selling food are required to register Streatraders with the Alpine Shire		
Please specify below the complete list of products that you will be selling on market day:		
Any Special Requirements or comments:		
Do you require a powered Site? YES NO Please Note POWERED SITES ARE LIMITED		
For a powered site you MUST specify here the total power you will need in amperage.		
YOUR ORDER/PAYMENT DETAILS:		
If Payment is received by 30/11/17	\$77.00 per 5m site	inclusive of gst
Power Charge	\$22.00	inclusive of gst
If Payment is received AFTER 30/11/16	\$90.00 per 5m site	inclusive of gst
No. Of Sites Required _____ at \$ _____ per site Total payment enclosed \$ _____		
Payment can be made by cheque, money order, cash or eft. (Please circle method of payment)		
Cheques made payable to Myrtleford Chamber of Commerce & Industry, P.O. Box 478, Myrtleford 3737		
EFT payments to the WAW Credit Union- BSB: 803 070 Account No: 59967		
NB: Please attach a copy of your public liability policy and payment with this registration form.		
Signed:		Date:
Please sign this registration form. Signing signifies that you have read and understand the guidelines on the reverse.		

CONDITIONS AND PROCEDURES FOR MARKET ARE LOCATED ON BACK OF THIS FORM:

All Enquires to:
BUSH MARKET CO-ORDINATOR
Ph: 0423 504 616

Email: admin@visitmyrtleford.com

PLEASE NOTE THAT PHONE OPERATES FROM NOVEMBER to JANUARY 6th

Official use section:	
Confirmation of registration sent by Email	<input type="checkbox"/> ext <input type="checkbox"/>
Site no allocated	<input type="checkbox"/> Site no Text sent <input type="checkbox"/>

WHAT TO DO AFTER YOU HAVE SENT IN YOUR REGISTRATION FORM:

1. Your site allocation will be given out on market day or text sent the evening before the market
2. Your receipt will be given out on market day upon request
3. Organisers will endeavour to notify you of your site before market day by text where possible
4. Market times of operation: **9.00am to 2.30pm.**
5. Stallholders may start setting up from 6am that morning and must be packed up by **3.30pm.**

streets re-open for normal traffic by 4.00p.m

6. Site maps will be on display at the MARKET HEADQUARTERS located at Coles supermarket corner
7. Organisers can be contacted before and during the Market on 0423 504 616.
8. Accommodation - If you need to organise accommodation please contact the Myrtleford Visitor Centre on 57550 514. They will help you with any queries you may have regarding Myrtleford.

WHAT TO DO ON MARKET DAY:

1. For those stallholders who are certain where they are located you can commence setting up your stall from 6.00am on the morning of the market.
2. First timers please report to the MARKET HEADQUARTERS located on the Coles Supermarket corner opposite the post office, where you will be given directions to your site.
3. Any other stallholder that is not certain where their site is situated, please call into the kiosk where street maps and site numbers will be on display.
4. All sites will be clearly marked on the road and gutter with site numbers.

ALLOCATION OF SITES:

1. Preference will be given to existing stall holders who will be allocated the same sites as previous years or close to it, providing registration form, public liability and payment is received by 30th November.
2. Any new stall holders will be allocated sites wherever available in the market area.
3. Any stallholders requiring powered sites will be placed alongside other stallholders with the same requirements as we only have a few areas available with access to power.
4. Sites will not be moved on the day except by agreement by the organisers and only to available sites nominated by the organisers.
5. Those stallholders who did not list all products being sold may be placed near a competitor with the same products. Sites will not be moved if this occurs.
6. This market is held in our town streets so please allow for gutters, medium strips, light poles etc. and be aware that not all sites will not be completely flat.

CONDITIONS OF THE MARKET:

1. No stallholders can set up before 6am on the morning of the market. Those stallholders who arrive earlier may park in the street, but must park legally as per car park markings.
2. Vehicles must not be left in parking bays when the market is due to commence as other stallholders need those sites.
3. **No noise before 6am** as there are residential properties in the market area.
4. Stalls set up outside market hours or illegal parking may bring infringement notices from Police or By-law officers.
5. **NO PARKING** will be permitted on footpaths. Police and By-laws officers will be enforcing this local By-law.
6. Stallholders who book sites that do not allow room for their stall and vehicle must un-pack their vehicle before 8am and remove it from the market area to the rear of the Clyde Street shops.
7. Stallholders who book sites that do not include room for their vehicles and who **MUST** have their vehicle as part of their stall **WILL** be moved to another position at the fringe of the market.
8. Stallholders **MUST** leave their site area as clean as it was when you arrived.

ALL RUBBISH MUST BE DISPOSED OF PROPERLY

Failure to adhere to this will result in fines from the local By-laws officer.

9. Sites are non-refundable for cancellations after 23.12.17 prior to this a cancellation fee applies

**WE THANK YOU FOR ATTENDING OUR MARKET AND HOPE THAT YOUR
MARKET DAY IS A SUCCESSFUL ONE. SEE YOU NEXT YEAR.**